

Schedule Change Request Form

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Date of Request: _____ Requested By: _____

Request to **ADD ONLY** the following days to my schedule:

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
6/19 – 6/23	<input type="checkbox"/> June 19	<input type="checkbox"/> June 20	<input type="checkbox"/> June 21	<input type="checkbox"/> June 22	<input type="checkbox"/> June 23
6/26 – 6/30	<input type="checkbox"/> June 26	<input type="checkbox"/> June 27	<input type="checkbox"/> June 28	<input type="checkbox"/> June 29	<input type="checkbox"/> June 30
7/3 – 7/7	<input type="checkbox"/> July 3	CLOSED	<input type="checkbox"/> July 5	<input type="checkbox"/> July 6	<input type="checkbox"/> July 7
7/10 – 7/14	<input type="checkbox"/> July 10	<input type="checkbox"/> July 11	<input type="checkbox"/> July 12	<input type="checkbox"/> July 13	<input type="checkbox"/> July 14
7/17 – 7/21	<input type="checkbox"/> July 17	<input type="checkbox"/> July 18	<input type="checkbox"/> July 19	<input type="checkbox"/> July 20	<input type="checkbox"/> July 21
7/24 – 7/28	<input type="checkbox"/> July 24	<input type="checkbox"/> July 25	<input type="checkbox"/> July 26	<input type="checkbox"/> July 27	<input type="checkbox"/> July 28
7/31 – 8/4	<input type="checkbox"/> July 31	<input type="checkbox"/> August 1	<input type="checkbox"/> August 2	<input type="checkbox"/> August 3	<input type="checkbox"/> August 4
8/7 - 8/11	<input type="checkbox"/> August 7	<input type="checkbox"/> August 8	<input type="checkbox"/> August 9	<input type="checkbox"/> August 10	<input type="checkbox"/> August 11
8/14 – 8/18	<input type="checkbox"/> August 14	<input type="checkbox"/> August 15	<input type="checkbox"/> August 16	<input type="checkbox"/> August 17	<input type="checkbox"/> August 18
8/21 – 8/25	<input type="checkbox"/> August 21	<input type="checkbox"/> August 22	<input type="checkbox"/> August 23	<input type="checkbox"/> August 24	<input type="checkbox"/> August 25
8/28 – 9/1	<input type="checkbox"/> August 28	<input type="checkbox"/> August 29	<input type="checkbox"/> August 30	<input type="checkbox"/> August 31	<input type="checkbox"/> September 1

Request to **ADD ONLY** the following field/swim trips:

Trip Name: _____ Date of Trip: _____ Grade: _____

Trip Name: _____ Date of Trip: _____ Grade: _____

Trip Name: _____ Date of Trip: _____ Grade: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Print Name: _____ Date: _____

See Reverse side for REMOVE ONLY!

For Office Use Only

DMS _____

POS _____

Confirm Request Entered By: _____

Schedule Change Request Form

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Date of Request: _____ Requested By: _____

Request to **REMOVE ONLY*** the following days to my schedule:

**Must add as many days as you remove.*

You are required to pay for the number of days you selected on the contract.

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
6/19 – 6/23	<input type="checkbox"/> June 19	<input type="checkbox"/> June 20	<input type="checkbox"/> June 21	<input type="checkbox"/> June 22	<input type="checkbox"/> June 23
6/26 – 6/30	<input type="checkbox"/> June 26	<input type="checkbox"/> June 27	<input type="checkbox"/> June 28	<input type="checkbox"/> June 29	<input type="checkbox"/> June 30
7/3 – 7/7	<input type="checkbox"/> July 3	CLOSED	<input type="checkbox"/> July 5	<input type="checkbox"/> July 6	<input type="checkbox"/> July 7
7/10 – 7/14	<input type="checkbox"/> July 10	<input type="checkbox"/> July 11	<input type="checkbox"/> July 12	<input type="checkbox"/> July 13	<input type="checkbox"/> July 14
7/17 – 7/21	<input type="checkbox"/> July 17	<input type="checkbox"/> July 18	<input type="checkbox"/> July 19	<input type="checkbox"/> July 20	<input type="checkbox"/> July 21
7/24 – 7/28	<input type="checkbox"/> July 24	<input type="checkbox"/> July 25	<input type="checkbox"/> July 26	<input type="checkbox"/> July 27	<input type="checkbox"/> July 28
7/31 – 8/4	<input type="checkbox"/> July 31	<input type="checkbox"/> August 1	<input type="checkbox"/> August 2	<input type="checkbox"/> August 3	<input type="checkbox"/> August 4
8/7 - 8/11	<input type="checkbox"/> August 7	<input type="checkbox"/> August 8	<input type="checkbox"/> August 9	<input type="checkbox"/> August 10	<input type="checkbox"/> August 11
8/14 – 8/18	<input type="checkbox"/> August 14	<input type="checkbox"/> August 15	<input type="checkbox"/> August 16	<input type="checkbox"/> August 17	<input type="checkbox"/> August 18
8/21 – 8/25	<input type="checkbox"/> August 21	<input type="checkbox"/> August 22	<input type="checkbox"/> August 23	<input type="checkbox"/> August 24	<input type="checkbox"/> August 25
8/28 – 9/1	<input type="checkbox"/> August 28	<input type="checkbox"/> August 29	<input type="checkbox"/> August 30	<input type="checkbox"/> August 31	<input type="checkbox"/> September 1

If you would like to remove a field trip, swim trip, sport or enrichment camp please use the Field Trip Cancellation Form.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Print Name: _____ Date: _____

See Reverse side for ADD ONLY!

For Office Use Only

DMS _____ POS _____ Confirm Request Entered By: _____